#Minutes of the Meeting

**Introduction**

Minutes of the Meeting - February 18, 2015

**Details**

**Meeting Location:** Cantoria Residence (Clarence's house)  
**Meeting Date:** February 18, 2015  
**Start Time:** 2:00 pm  
**End Time:** 2:45 pm  
  
**Team Members Present**  
Clarence Carillaga  
Pauline Gabrielle De Ocampo  
Phil Harvey Burgos

*Meeting Minutes*  
**1. Topics Discussed**  
- Things Clarified: Cancelled Adviser Meeting, Panel Agreement, Client Contact   
- Project progress  
- Client Meeting  
- Division of Tasks  
- Documentation  
- Problems encountered

**2. Items Agreed Upon**  
- Confirmation of the client for meeting  
- Ask other chosen panel: Ms. Donna  
- Assigned tasks: UI Design & Main page - Clarence, Database - Pauline, CRUD - Phil  
- Remaining QUALITY Revisions

**3. Items to be Clarified**  
- Other possible suggestions for UI  
- Database structure to fit design

**4. Next Things To Do**  
- Do assigned tasks  
- Wait / email client for confirmation  
- Continue QUALITY Documentation

**5. Conclusion**  
- Each member were assigned different tasks involving the system. Decided to re-create the system using Yii 2.0